

# Fragrance-Free Fact Sheets: Campus Resources

## what can you do as a campus resource?

*As a campus resource, you have the opportunity to create a positive and inclusive space for students who require a fragrance-free accommodation. Not only can you assist students in getting their access need met, but you can also help faculty, staff, and other students in creating an accessible space for students with such an accommodation. This fact sheet will equip you with specific steps you can take to create a safer environment as well as suggestions for ways in which you could expand services to accommodate students with fragrance sensitivities/allergies.*

### In Your Office

- Treat fragrance-sensitivity as an accessibility issue.
- Hold training sessions and/or distribute information to your staff about the issue and the health impacts of fragrance so that they can be informed about how best to serve students.
- Make spaces fragrance-free by asking students and colleagues to avoid wearing fragrance

**Example:** In an effort to create accessible spaces for everyone, We ask that students refrain from wearing scented products such as perfume/colognes, hair products, cosmetics, and scented lotions while visiting our office and avoid using scented soaps, shampoos, and detergents prior to visiting. These products can cause serious health issues for those with fragrance allergies and/or chemical sensitivities. For more information on being fragrance-free, visit <http://sharetheair.ucla.edu>.

- Ask custodial staff to only use fragrance-free or natural products in your office.
- Encourage staff to include a short statement on the fragrance-free policy at the end of emails:

**Example:** In striving to ensure accessibility, comfort, and safety for students, staff, and visitors, we encourage those who visit this office to please be fragrance-free. For more information on being fragrance-free, visit: <http://sharetheair.ucla.edu>.

- Provide links to <http://sharetheair.ucla.edu> on your website.

### Supporting Classroom Accommodations

- If students come to you seeking support pursuing fragrance-free policies, provide their instructors with the Fact Sheets for Faculty Members or Teaching Assistants, and their department with the Fact Sheet for Managers and Staff.
- Alert UCLA students about the Will Rogers Scholarship, which can fund an air purifier for their department and classrooms.
- Provide students with options for learning accommodations, such as alternate formats and assistive technologies (e.g., LiveScribe), which may assist them if a fragrance sensitivity makes it impossible for them to enter classrooms.
- Alert students of options for proctored exams, quizzes, or graded in-class assignments.

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## Steps to consider

- Work with facilities management to learn what cleaning products and soaps are used in which buildings and collaborate to encourage the use of fragrance-free cleaning products and soaps in instructional buildings.
- Have air purifiers available for 'check out' like other assistive technologies, allowing students to either 'rent' them to be setup for particular classes or for students, faculty, and staff to 'rent' for campus events.
- Provide accessibility support for campus events by setting up fragrance-free seating sections with air purifiers.
- Assist and mentor students in the steps needed to obtain a disabled parking accomodation in cases where it is needed.

## Making Campus Housing Accessible

- Alert UCLA students about the Will Rogers Scholarship, which can fund an air purifier for their residence.
- Help circulate resources and information to nearby residents, encouraging them to reduce their use of non-medical fragranced items.
- Work with Residential Life to designate fragrance-free housing or residence floors.
- Advocate for campus housing to replace carpet (which is toxic and can trap scents) with safer flooring alternatives like marmoleum.
- Work with facilities management to switch to safer, fragrance-free cleaning products and soaps for bathrooms and other shared spaces.
- Support students in requesting single rooms if needed.
- If single rooms are not available, connect students with potential housemates who can accommodate their needs.
- Assist students with housing contract termination in cases where on-campus residency proves to be inaccessible.

